

**Tentative Agreement
Between
Part-Time Faculty United, AFT Local 6262
and the
Santa Clarita Community College District**

6/30/23

ARTICLE 4: AFT RIGHTS

- A. A reasonable number of AFT representatives shall have the right of access to areas in which employees work so long as the representatives do not interfere with the work performance of any employee.
- B. A bulletin board in the mailroom may be used exclusively by AFT. AFT may use one-half of the bulletin boards described below.
 - 1. Reprographics Center or alternative location
 - 2. Bulletin Board in the Part-Time Faculty Offices.
 - 3. All items to be posted shall bear the date of posting and the designation of AFT and shall be removed by AFT within a reasonable amount of time.
- C. One mailbox shall be designated for the exclusive use of AFT.
- D. Communications placed in institutional mailboxes shall bear the designation of AFT.
- E. AFT will pay for its own supplies.
- F. The District will provide one four-drawer filing cabinet (with lock) in the Part-time Faculty Office. District will provide a phone line with voice-mail box for AFT. The AFT shall be permitted free office space on the Main Campus.
- G. AFT shall be permitted the use of facilities and equipment subject to the regulations governing other users as specified in the District policy on use of facilities.
- H. Information
 - 1. The District agrees to provide to the AFT, upon written request, documents reasonably related to negotiations which are public record.
 - 2. Prior to each meeting of the Board of Trustees, the AFT will be provided with a copy of the agenda and non-confidential back-up material for the current meeting and a copy of the minutes of the previous meeting. Confidential and internal communications will be excluded.
 - 3. The District will provide to the AFT, upon written request, a copy of the tentative budget, adopted budget, and other public financial information.
 - 4. The District will provide to the AFT, upon written request, information relevant and necessary to representation.
 - 5. When materials are requested that are not readily available in the form requested, AFT shall pay for the staff time and supplies necessary to produce materials; providing such material is subject to the time limitations of staff and work priorities. An estimate of cost, when applicable, shall be provided to AFT.
- I. Unit members shall be granted leave, upon request and without loss of compensation, for purposes of enabling the part-time faculty member to serve as an elected

representative of AFT 6262, the California Federation of Teachers, or the American Federation of Teachers. AFT will provide or reimburse costs of substitute(s) for its representatives on such leave.

- J. For the life of the contract, the District will provide \$~~7596,000~~ ~~12,000~~ per year, to be paid monthly, to AFT for current part-time faculty members for meeting and negotiating, processing grievances and AFT business. AFT will provide the names and hours-amounts to be compensated to Payroll. Such Unit Members shall be compensated at the appropriate hourly rate on the Part-Time Faculty Schedule. Such compensation shall be considered as payment for professional ancillary activity and as such, in accordance with Education Code Section 87482.5(c), shall not be used for purposes of calculating eligibility for contract or regular status under the sixty-seven percent law.
- K. By the end of the first week of each semester the District shall provide the AFT with the most current information outlined above for those Unit members that were not employed by the District in the previous semester. By the fourth Monday of each semester or as soon as possible thereafter, the District shall furnish the Union once each semester, without charge, a list (in electronic form) of Unit Members then currently employed. This list shall contain the names, assignments, home addresses and e-mail addresses of currently employed Unit Members. In addition, home telephone numbers shall be provided for all Unit members except for those Unit Members who have indicated on the District form that their home phone numbers not be disclosed.
- L. Designated representatives of the District and AFT shall meet on mutually agreed-upon dates, place(s) and time(s) for the purpose of reviewing the administration of the Contract of Agreement in force and attempting to resolve any problems that may arise. Both parties may submit an agenda for discussion.
- M. Upon the request by the AFT President, AFT shall have the right to appoint a representative(s) to District budget, calendar, academic staffing, and college policy council committees which deal with issues affecting AFT Unit Members. Committees made up exclusively of School Board members and the Superintendent-President are exempt from this provision.
- N. A copy of this contract shall be provided, without cost to each member of AFT unit.
- O. The District shall provide the AFT with a current Faculty Handbook.

The above is agreed to by both AFT and the District.



For the District: Diane M. Fiero



S. Warren Heaton Jr. (Jul 1, 2023 12:47 PDT)

For AFT: Warren Heaton, Esq.

Jun 30, 2023

Date

Jul 1, 2023

Date