



AFT Local 6262, Part-Time Faculty United

AFT Executive Board Meeting, March 4th, 2017

Attending: Dan Portillo, Paul Olmsted, Carlos Pinho, Erin Africa, John Francis, Frank de los Reyes, Patricia Medina, Warren Heaton (member of the negotiating team and faculty of the History department), and Frida Caro (CFT representative).

Item 1. Call Meeting to Order:

The AFT Executive Board Meeting was called to order at 3:35 p.m. on Saturday, March 4th, 2017 by interim President Dan Portillo in HSLH-215.

Item 2. Welcome Guests:

Guests were welcomed.

Item 3. Approval of the Agenda:

Agenda was reviewed by all. Item 9b was added as Adjunct Picture Contest. Carlos moved to approve the agenda as amended; Frank seconded the motion, and it was approved by all. Motion carried.

Item 4. Approval of 2/4/17 Minutes:

2/4/17 Minutes were reviewed by all. Paul made a correction on Item 6a; John requested clarification on Item 9b; Dan pointed out to correct the date. Paul moved to approve the Minutes as amended, Erin seconded the motion, and it was approved by all. The motion carried.

Item 5. Report from Interim President – Dan Portillo:

a. Adjunct Touch Base

The following times were available for executive board members to deliver the Adjunct Touch Base meeting, also known as Coffee and Bagels:

- Wednesdays at 5 p.m.
- Tuesdays and Thursday from 9 a.m. to 12 p.m.
- Fridays at 10:30 a.m.

A survey will be sent to members to determine which days and times are best to allow maximum attendance. This meeting should be more focused on negotiations updates. There will be a raffle of a \$25 Starbuck card for those who attend this

meeting. John will make the announcement via email to all members. Frank will buy the card and place it in Patricia's mailbox. Patricia will lead and make all the preparations for the next Coffee and Bagels meeting; Aaron Silverman will arrive later.

b. Convention Delegates

Dan will mail the forms to Sacramento today. Patricia will communicate with delegates regarding reports (Hudson, expenses, and convention report).

Item 6. Report from Interim Vice President of Negotiations – Paul Olmsted:

a. Review of First Negotiation Session

The first negotiations meeting of 3/10 was postponed to 3/17. Paul met with Wes Davis in preparation of the healthcare, seniority, and "Me Too" proposals. Paul passed out Article 12 (which dealt with seniority) from Hancock's college to all board members for review. He requested to get back to him with feedback. Paul will prepare and send a report on negotiations to the executive board; John will send an electronic copy to all part time faculty members via email. Paul Olmsted, Aaron Silverman, Patricia Medina, and Wes Davis will meet with Emily Gordon (CFT Research Director) to talk about COC's budget. She will need a copy of the audit from the college, Paul will take care of this.

Item 7. Report from Interim Vice President of Membership – Dan Portillo

Dan entered the new members' information in Toolkit and sent the copies to their corresponding offices.

Item 8. Report from Interim Vice President of Member Action – Erin Africa:

a. Linda Cushing Scholarship (LCS)

Erin has updated the scholarship form, but will take a second look at it. She will contact Ruth Rassool for more information about the process. In the past, two faculty members have participated in the determining the winners with a stipend of \$50 per hour to a maximum of \$100 per month. Erin will be the LCS chair and she will look for three (3) other faculty members as part of the committee. They will use Hudson reports. The call for nominations will go out March 20th with a deadline for nominations of April 10th and for results April 14th. Winners will be reported by the beginning of May; Frank will need these names a week in advance to prepare the awards (checks for \$500). Dan will email Linda Cushing's biographical information to Erin.

b. Executive Board Elections

An invitation will be sent out via email to create the elections committee; the committee will include the chair (Erin) and two (2) other members who will receive a stipend of \$50 per hour to a maximum of \$100 per month. Candidates may not be part of the committee. Tentative dates for the process were determined as follows:

- Call for nominations will go out on April 3rd
- Applications will be received throughout the month of April
- Candidate campaigns will go from April 24th through May 12th
- Elections will be held from May 15th through May 19th. The proper tool will be determined by Erin
- Results will be announced May 22nd through May 26th

Erin will send an electronic list of active members and fee payers to Frank, Dan will also send a membership report from Toolkit. Frank will match the Per Capita list (as sent by the employer) with the list sent by Erin (KNACK) and Dan (Toolkit).

Members may run and vote; fee payers may only nominate. Fee payers will have the right to vote after signing a membership form.

c. Healthcare Survey

Erin will send the survey on Monday; there will be an incentive to participate in the drawing of a \$50-Amazon card for completing the healthcare survey. John will notify members they are needed to answer the healthcare survey through the website. The following aspects needed to be considered: tracking identities to avoid multiple submissions from a single individual, emphasize the importance of the healthcare issue, include the interest on a Health Spending Account (HSA) even if members have health insurance. Carlos made the motion to give a stipend of \$50 per hour with a maximum of \$100 per month for three (3) LCS committee members, two (2) elections committee members and a \$50 Amazon card making a total of \$550 dollars for these activities. John seconded the motion, it was approved by all, and the motion carried.

Item 9. Report from Interim Vice President of Outreach – John Francis:

a. “Did you know…” update

John will keep sending these email blasts. He has been receiving feedback from members. He will also open Twitter with the official College of the Canyons logo. Dan will take care of Facebook notifications.

b. Adjunct Picture Contest

The purpose for this activity is to build a relationship with administrators using “selfies” of a part-time faculty member with an administrator as representation of our school spirit. There will be a \$50 Amazon or Apple gift card; no waivers will be needed because these will be pictures posted on Twitter and Facebook; John handed out a draft flier to board members for review.

c. AFT Website

Dan will be the lead contact on the website, he will ask Martin Mota to remove Kerry Osborne

Item 10. Report from Secretary – Patricia Medina:

a. Convention Updates See Item 5b

- b. **SCI Update**
Report is attached in Appendix A.

- c. **The Signal visitor**
Shana Williams, part-time faculty from the Psychology department invited Laurel Davis from the Stevenson Ranch local newspaper to have conversations with the executive board members that may lead to a newspaper publication on the activities and the impact of adjuncts over student success and our community. Patricia will reach out to Ms. Davis.

- d. **BoT Dinner with COCFA, AFT, CSEA Members**
Anne Marenco, member of the COCFA negotiations committee, invited AFT to include part-time faculty in “Dinner with your Board of Trustees Member”; CSEA was also participating in this special activity. The following part-time faculty members have agreed to the dinner opportunity: Holli Willibey (Psychology), Mercedes McDonald (Art), and Katie Lookholder (Sociology). AFT will share those bills in equal amounts with COCFA.

- e. **Galeen Roe (Librarian)**
Full-time faculty member, Ms. Roe, would like to visit our executive board meetings to observe and determine what in what ways she may develop programs related to faculty equity. She will try to make the next board meeting.

Item 11, New Business:

No new business

APPENDIX A
SCI Update Report

SCIO Meeting Minutes

3/4/17



AFT Local 6262

From: Friday, 2/24/2017, 11 a.m. – 12 p.m. and Conference Call on 3/2/2017 10-11 a.m.

Where: CCC-507 and conference call

Attendees: Erin Conley, Frida Caro, Patricia Medina

Item 1 – CFT Convention

- Attending: 7 faculty + 2 EB members—win! First time for union at COC
- Possible Outcome: motivated possible site reps, ready to do one-to-one recruiting
- Required: report at the next meeting to allow a deeper involvement

Item 2 – March 10: AFT Touch Base meeting / AFT meeting

- A librarian asked to come to our AFT meeting/Touch Base, she wants to know about equity for part time faculty
- Someone from The Signal was invited by a member to attend our AFT meeting
- Calling possible site reps and invite to do phonebanking: members and EB members
- Erin Conley and Frida Caro (fridacaroCFT@gmail.com, 310-927-1848) provided a phonerap, we have a list of names and numbers

Item 3 – First negotiations meeting 3/17, 1:30-4:30 p.m. (meeting on 3/3 was cancelled by District)

- Met with Kaiser reps---Kaiser tours to motivate members
- We initiated communication with FT faculty
- BoT dinner with one member from each union
- Determine membership updates
- Surveys for healthcare and seniority
- Healthcare, salary, seniority language articles
- Attended online EvaluationKit Demo on 2/23/17 at 9 a.m. by Peter Pravikoff & Sean Stevens. Attendees: Garrett Cooper (COCFA), Brian Weston, James Temple, James Glapa-Grossklag, Patricia Medina (AFT).

Item 4 – SCI spring 2017 Goals

- To have 4 SCI leaders
- To have 10 site reps
- To increase membership to 85%
- Make our member communications effective and constant: negotiations
- SCI Mid-Grant, check-in meeting Wed. 3/8/17, 6:30 p.m. at AFT office- report is due

Item 5 – March-April Schedule of Events

- **W, 3/8, 6:30pm SCI meeting with Jessica & Sandra**
- **F, 3/17, 1:30pm, Canyons Hall-211---first negotiations meeting with District**