

Executive Board Meeting

December 16, 2017

BONH-330

Open Session

Attending: Warren Heaton, Mark Jenkins, Dan Portillo, Erin Africa, John Francis, Frank De Los Reyes

Time Started: 1:50PM

Item 1: Welcome Guests – None in attendance

Item 2: Approval of Agenda

Erin moved to approve agenda. Frank seconded the motion. Item carried unanimously.

Item 3: Approval of Minutes

Minutes for previous meeting were not available. Approval of minutes was tabled to next board meeting.

Item 4: President's Report

- A. LA Fed Delegate Compensation. Mercedes was the only adjunct to follow up for the LA Fed Delegates. We have three Academic Senate representatives: Aaron Silverman, Carly Perl, and Noemi Beck-Wegner. Aaron and Carly have submitted their Hudson Reports and are current.
- B. Winter Approach. Dan expressed concern regarding keeping contact with members. Ideas were surfaced regarding having a social or meeting to touch base with the adjuncts. Carlos mentioned using JJ's for a get together. Positives are that it is close and locally owned. Mark mentioned possibly having it midweek. We will need a reservation. Times proposed were 4:30PM – 7:30PM. Food options would include appetizers and a taco bar. Initial estimates were 30-40 people. The date proposed was January 18th. John will publicize event via website and email blasts.

Item 5: Negotiations – Warren Heaton

- A. Review of the last negotiation session. The district brought their lawyer to the latest meeting. The district conceded that the law requires that the college must offer three classes/60%-70% load to the senior adjuncts. We are working to adjust the parameters for each pool of instructors. We also showed the results of the assignment survey to the district. Our negotiations team is working for transparency

in which instructors are assigned classes. The salary survey presentation will occur at our next negotiation meeting.

- B. 25UP Union Night Update. 25UP is interested in sponsoring an event for AFT. They will get presenters to speak and we are targeting a date in March. We look forward to working with them for this event.

Item 6: Membership – Mark Jenkins

- A. Mark stated that we have received four new membership applications, however, they have not been inputted into our system yet.
- B. Mark sent a business card form to our new adjuncts to help them get settled as they begin teaching at COC. He is also working on growing our membership numbers from our new adjuncts at the College.
- C. Frank gave a count of the number of new members based on the payroll check from the school: Members: 345, Nonmembers: 250, Total: 595. Frank stated that we have money available to spend on creating positions to help Mark generate new membership sign-ups. There is a possibility to create an incentive program using our funds.
- D. Mark mentioned that he does not see a sense of community on campus. The question was posed: how do we get people together? The possible solution was to meet in Winter and have two meetings in Spring, one in February and one in May.

Item 7: Member Action – Erin Africa

- A. Survey Results. Erin will create an Assignments Report to share with our members. She will compile and send to the board before sending. We would like to encourage adjuncts to ask for help if they need it for their assignment scheduling.
- B. Data Updates. No further updates.
- C. After discussion with the board, our next meeting will be January 27th at 2:00PM.

Item 8: Member Outreach – John Francis

- A. Bulletin Board. John is continuing to work on the bulletin board for the adjuncts. This includes removing old, out-of-date materials and posting recent/current flyers. The benefit was discussed that this provides another touch point for adjuncts and another ability to inform them. The idea was proposed to create something to drive people to check the bulletin boards.
- B. John will contact Martin Mota of CFT to find out how we can leverage cell phones when blasting information to our members.

- C. Contest Update. Both winners were notified and contacted. In the interest of streamlining the distribution of prizes, we used Amazon.com to send digital gift cards to the winners.
- D. Website. Continuing to update our website. We will follow up with James Temple in IT for assistance. John will also work to remove the old, outdated information on the site and update our new information.

Item 9: Secretary – Pete Virgadamo

- A. Excused absence

Item 10: New Business

- A. None

Time Ended: 5:03PM

Frank moved to end meeting. Carlos seconded the motion. It carried unanimously.