



AFT Local 6262, Part-Time Faculty United

AFT Executive Board Meeting, April 16th, 2016

Attending: Amy Foote, Kerry Osborne, Dan Portillo, Ruth Rassool, Robert Wonser, Frank de los Reyes, and Patricia Medina.

Item 1, Call Meeting to Order:

The AFT Executive Board Meeting was called to order at 8:41 a.m. on Saturday, April 16th, 2016 by President Amy Foote in HSLH-215.

Item 2, Approval of the Agenda:

Ruth made the motion to approve the agenda as amended (move Item 7 to right after the President's report), Kerry seconded the motion, and it was approved by all.

Item 3, Approval of the Draft Minutes for March 26th, 2015:

An electronic copy of the draft minutes had been sent to all Executive Board members for review. Kerry made the motion to approve the minutes as amended (correction in Item 1b); Robert seconded the motion and it carried.

Item 4, President's Report – Amy Foote:

- a. Welcome any guests**
No attendance of guests.
- b. Summer School CFT**
Ruth made the motion for Kerry and Amy to attend the CFT Summer School in Pomona from June 20th through 24th, Robert seconded the motion and it was approved by all. Some of the topics that will be covered are Activating Leaders Network, Organizing Power, Achieving the Best Contrast, Collective Bargaining campaigns, etc.

c. SCI Grant

Our Local 6262 has been accepted for the Strategic Campaign Initiative (SCI) grant of 15,000 dollars (half will be given in fall and in spring with our Local match of \$2,500 per semester); a mandatory training from September 16th to 17th in Oakland will be attended by Thea and Amy. SCI funds and expenses will be recorded separately; Amy will provide the board with a summary of what the grant entails.

d. Building Power Team/Membership

Our Local's current membership was 68.7%, only 7 more members were needed to reach the June 1st goal of 70%. Once this goal is reached (or may be passed), Thea and Kim will be reaching out to members whose forms are missing; payroll information will be used to identify these members, as well.

e. Workshops

New ideas for upcoming workshops:

- Full time position interview training
- Performance evaluation (how to prepare for evaluations)
- EDD (Employment Development Department) unemployment application
- New Adjunct Faculty contract overview to chairs and full time faculty
- How to do committee work
- Voice projection in large classroom settings

Proposals for fall semester's workshops are submitted in spring to the Professional Development committee, the next meeting will be April 24th; May workshops will be submitted at the next meeting.

f. Measure E Help

Help has been requested from our Local and adjunct faculty members to support Measure E; headquarters are located in the Valencia Mall, second floor from April 6th through June 7th from 5:30 p.m. to 8:30 p.m. Training and food will be provided; activities involve phone banking, printed material distribution, etc.

Item 5, Report from the Vice President of Negotiations – Kerry Osborne:

a. Contract voting results and Ratification

The tool used for elections and voting for the contract ratification had been BallotBin®, which resulted in a very reliable tool. Kerry was in contact with the author of this free online program due to a temporary malfunction; thankfully, the author was available for troubleshooting and feedback. In terms of updating the reply address when sending mass emails, Kerry was still waiting for Michael Mota to do the change. We will be waiting until the next Board of Trustees meeting on April 27th to finalize signing the Contract (changes on the salaries labels had to be done prior to signing).

b. Brief New Negotiations

Kerry will prepare for the next negotiations in the fall by getting dates from the district, preparing a negotiation committee, and by gathering the new negotiation issues, such as seniority, improvement of procedures to bring outside speakers to the classroom, no cap for FLEX if you are offered as a presenter, medical spending account (not medical insurance), maternity leave (although probably nothing more can be achieved than what the state and federal laws already have), etc. There will be an emergency bargaining meeting next week to separate the part time's load ratio from the full time's load.

Item 6, Report from Interim Vice President of Membership – Dan Portillo:

a. Newsletter

The Newsletter will be out by the end of April; Kerry volunteered to help Dan create columns by using a web-base training program that charges \$20 per month. The topics to be added were as follows:

- Winners of Linda Cushing Scholarship and the award ceremony date
- SCI grant- funding for future workshops, membership engagements, committees
- Ratification of the contract
- News on the Friedrich's case
- News on Vergara's case
- CFT conference
- New ideas for next negotiation bargaining
- Only members may vote (include this constantly)

Michael Gunther, who has access to our Local's intranet information (none of our executive board members can make any changes there), has not yet updated the email link to the new address Kerry had provided to him.

b. Membership update

Dan updated all membership applications to show active vs. non-active. The files will be updated each semester.

Item 7, Report from Vice President of Communication – Ruth Rassool:

a. Constitution

Ruth handed out copies of the Constitution for review; formatting errors were identified; it was agreed the Constitution will include a procedure for the voting mechanism used during elections of officers and voting (any other matters). The duty of the officer responsible for carrying out voting procedures will be added to Section 5 in Article III and the procedural steps will be described in the By-Laws section. Kerry will write the procedure on the voting mechanism and will email it to the executive board for approval. The ratification process will be carried out in the same manner as with the ratification of the Contract: a mass email with the old and new electronic copies will be sent on May 16th to all members; the voting link

will be available from May 19th through May 24th. The mass email will also include a brief explanation of the reasoning to amend the Constitution, the creation of 2 new positions (member action officer and outreach chair), as well as the invitation to hold interim positions for these two new roles in the fall until we hold full elections in spring 2017 (per Section 4, page 8 of the Constitution). If more than one member should become interested on interim positions, the executive board will vote to choose one member.

b. Linda Cushing Scholarship

Diverse applications were received (8 total); 4 of these applications will be chosen. Ruth will send a congratulating email to the winners and faculty inviting them to attend the award ceremony in May.

Item 8, Report from Secretary – Patricia Medina:

a. Healthcare workshop help

Healthcare representative will be able to come on a Friday from 3 to 4 p.m. to explain California Care for educators based on income; a stipend may be available. Mike Terman had a slide show of this information, Patricia asked for a copy of it.

Item 9, New Business:

a. Future Board meetings

Executive Board Meetings: Saturdays at 8:30 a.m. in HSLH- 215: May 14th and June 11th. Kerry will attend the State Council Conference in Los Angeles and therefore, she will be absent at the executive board meeting of May 14th.

-----*Closed Session*-----

Item 1, Treasurer – Frank de los Reyes:

a. Monthly Financial Statement

Confidential

b. Officer Finances

Confidential

Item 2, Vice President of Grievance – Robert Wonser/Kerry Osborne/Amy Foote:

a. Department A

Confidential

b. Department B
Confidential

c. Department C
Confidential

Item 3, Adjournment:

The AFT Local 6262 executive board meeting of April 16th, 2016 was adjourned at 11:19 a.m.